

**CANYONVILLE CITY COUNCIL
MEETING MINUTES
REGULAR SESSION
MONDAY, JULY 15, 2024**

REGULAR SESSION

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Mayor Morgan called the meeting to order at 7:00 p.m. and all joined in prayer and the Pledge of Allegiance.

II. ROLL CALL:

COUNCIL PRESENT: Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young.

COUNCIL ABSENT: None.

STAFF PRESENT: Administrator/Recorder Bennett, Finance Deputy Recorder Rogers, and Planner Evans

STAFF ABSENT: None.

III. AGENDA REVIEW AND ADDITIONS: None

IV. QUESTIONS AND COMMENTS FROM THE AUDIENCE: Mike Hogue inquired about having a food truck in Canyonville. Mayor Morgan advised him that the proper procedure is to come into City Hall and speak with Administrator Bennett. Craig Cooley spoke, he would like to see hanging flower baskets in front of City Hall where the trees were removed.

V. CONSENT CALENDAR: Minutes for Budget Hearing on June 10, 2024, stand approved. Minutes for Regular Meeting on June 17, 2024, stand approved.

VI. REPORTS

1. Sheriff’s Office

This month in Canyonville the Sheriff’s Office received calls that resulted in 19 reports taken, 11 arrests, 8 citations written, 10 warnings, 15 criminal cases, 2 non-criminal cases, 8 FIs, 13 civil papers, 2 accidents, 2 DUIs, 4 warrant arrests, 22 reports written. Councilor O’Sullivan asked for a year-to-date report.

2. City Administrator

Administrator Bennett gave an update to the Council regarding sewer, streets, park, and office.

3. Water and Wastewater Report

Administrator Bennett included in agenda reports on monthly statistics, operations, and maintenance at the City’s water plant and sewer plant.

4. Mayor Report

Mayor Morgan gave the mayor’s report.

Bruce Knowlton gave a Main Street Association update including, the visitor center in the J Mann Reality building, the Ford Family Foundation grant, and the adopt a block program.

VII. 1. Public Hearing

A public hearing opened at 7:28 pm on Ordinance 671, Comprehensive Map Amendment and rezone for property located on west side of Hill Dr (T30 R05 S27CC TL900).

Mayor Morgan asked if anyone needed to declare ex-parte contact or a conflict of interest. There were none. Planner Evans gave the staff report.

Mayor Morgan asked if there was anyone who wished to testify in support, there was none.

Canyonville citizen Ester Ike spoke in opposition, it is her opinion that there is not sufficient water pressure on Fairchild St.

Mayor Morgan closed the public hearing at 7:39 pm.

Councilor Barton moved, and Councilor Suhr seconded a motion to adopt Ordinance No. 671 which will implement the change in the zoning ordinance and Comprehensive Plan Map. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.

VIII. UNFINISHED COUNCIL BUSINESS

1. Current abatements: Administrator Bennett gave an update on current abatements.
2. South County Community Center lease: Councilor Barton moved, and Councilor Young seconded a motion to approve a one-year lease agreement with Umpqua Athletics and the Family Development Center/Douglas County Relief Nursery for a rental fee of \$500 per year, plus \$1000.00 fee for minor repair. The rental fee may be paid yearly, quarterly, or monthly. After lengthy discussion **Councilor Barton withdrew the motion**, in favor of an amendment to the lease for time to negotiate different terms.

Councilor O’Sullivan moved, and Councilor Barton seconded a motion to work with both tenants to do a lease extension while we negotiate a new lease agreement. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.

IX. NEW COUNCIL BUSINESS

1. Lane Council of Government Intergovernmental Agreement: **Councilor Barton moved, and Councilor O’Sullivan seconded a motion to approve the Intergovernmental Agreement with Lane Council of Governments for planning services. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr and Young voted “yes.” No “nays.” The motion carried.**
2. Updated job description for UB Clerk and Administrative Assistant positions: Councilor O’Sullivan declared a conflict and recused himself due to family relations. **Councilor Barton moved, and Councilor Freeman seconded a motion to approve the new job descriptions for the UB Clerk position and the Administrative Assistant position, with the addition of, changing the Administrative Assistant position to having no supervisory duties. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.**
3. 2024 LOC Legislative Priorities Ballot deadline is September 27,2024.
4. Award for CDBG grant and rate increase plan:
5. Pioneer Days Large Event Permit: **Councilor O’Sullivan moved, and Councilor Barton seconded a motion to approve the Pioneer Days Event permit subject to the condition listed. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.**

X. ANNOUNCEMENTS

Planning Commission, August 14, 2024
Council Meeting August 19, 2024

XI. ADJOURNMENT

Councilor Barton moved, and Councilor Young seconded a motion to adjourn the meeting at 8:40 pm. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.
The meeting adjourned at 8:40 pm.

ATTEST:

Christine Morgan, Mayor

Dawn Bennett, City Administrator/Recorder

COC/City Council Minutes/cc minutes 7-17-2024